

REGISTRATION OF OUT-OF-STATE LICENSEES FOR COVID-19 RESPONSE

Dear Employer,

The Department of Labor and Industry Business Standards Division (BSD) has implemented an interstate licensure recognition registration process to allow expedited registration of professionals who hold an **active, unrestricted license in another state** to begin working in Montana.

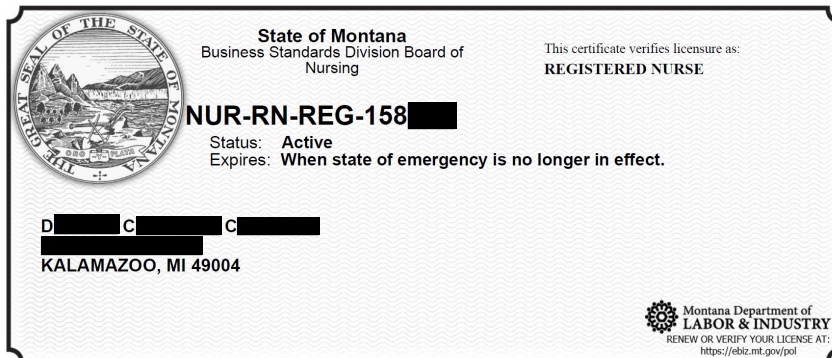
Please visit the appropriate board website (<http://boards.bsd.dli.mt.gov/>) or the BSD homepage (<http://bsd.dli.mt.gov/>) to locate the correct registration form for the professional you are looking to hire to assist with your response to the current Coronavirus Disease 2019 (COVID-19) state of emergency. You can see a sample at right.

This registration will only enable the out of state licensee to work in Montana when they have registered appropriately with BSD and have been granted a registration that has been issued and is available to look up at <https://ebiz.mt.gov/pol/> → Licensee Information → [Licensee Lookup](#). This registration will only be valid during the period of time the Governor has declared a state of emergency related to COVID-19. **While a future date *will* show in Licensee Lookup, it should be understood to only be valid when a state of emergency is in effect if next to name it says "Covid-19 Reg".**

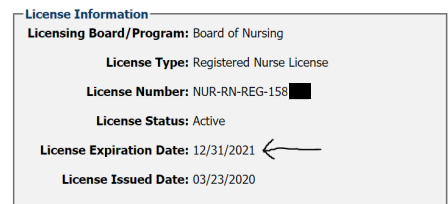
A valid registration will demonstrate a REG number and not an LIC number – see sample below.



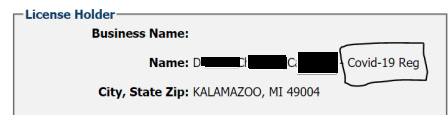
The image shows a sample of the "Interstate Licensure Recognition Registration Application Form" from the Montana Department of Labor & Industry. The form includes sections for "Registration Information" (Last Name, First Name, Middle Name, Home Address, City, State, Zip Code, Social Security Number, Your Cell Phone Number, Email), "Professional Licenses: List all licenses you hold or ever have held" (a table with columns for State, License #, License Name, Issue Date, Expiration Date), and "Montana Healthcare Facility Information if Applicable" (Name of Montana Healthcare Facility, Address, City, State, Zip Code, Phone Number, Name and Title of Person You Will Be Reporting to, Estimated Timeframe).



The image shows a sample of a "State of Montana Business Standards Division Board of Nursing" license certificate. It features the state seal and the following text: "This certificate verifies licensure as: REGISTERED NURSE", "NUR-RN-REG-158", "Status: Active", "Expires: When state of emergency is no longer in effect.", and the licensee's name and address: "D [REDACTED] C [REDACTED] C [REDACTED], KALAMAZOO, MI 49004". The Montana Department of Labor & Industry logo and website are at the bottom.



The image shows a sample of "License Information" with the following details: "Licensing Board/Program: Board of Nursing", "License Type: Registered Nurse License", "License Number: NUR-RN-REG-158", "License Status: Active", "License Expiration Date: 12/31/2021", and "License Issued Date: 03/23/2020".



The image shows a sample of "License Holder" information: "Business Name: [REDACTED] Covid-19 Reg" and "City, State Zip: KALAMAZOO, MI 49004".

Please contact the Department of Labor and Industry Business Standards Division Customer Service team at 406-444-6880 or dlibsdlhelp@mt.gov with any questions.